SATURDAY PENNANT VOLUNTEER KITCHEN DUTIES

Volunteers are requested to arrive by 2.30.

Bell for afternoon tea break will be rung by a team manager at 2.40.

Hot water is 'on tap' and in urn in the al fresco area for pre-game drinks and afternoon tea. Check water level in urns and turn up to 95 .

Duty rink players will have set out recyclable cups, coffee, tea, sugar, stirrers, rubbish containers in al fresco area and inside prior to the game and put rink numbers and rubbish containers on tables. Container of biscuits and two cartons of milk to be put out in al fresco area.

Put two milk cartons on the right hand side of urns with a rubbish container and check there is adequate supply of cups, tea and coffee making items, biscuits plus milk in the al fresco area after pre-game drinks. Put container of biscuits on kitchen bench.

If required, take out cups from sleeve.

Hot food items will have been placed in pie warmer and dim sim steamer and switched on by others prior to the game. Check water level in steamer, add water if required and keep at 90 deg. Keep pie warmer at 90 deg.

After the break

Clear away drink making items from al fresco area and inside and put away coffee, tea, sugar, stirrers and biscuit containers in labelled drawers or cupboards.

Discard milk in jugs if used and wash. If cartons are open, make sure they have lids and mark with date opened.

Any unused recyclable cups to be returned to corner cupboard under microwave.

Wash rubbish containers and return to cupboard under servery window.

Wipe tables and bench top inside and in al fresco area.

Put away rink numbers in box and return to bench under Honour Board.

Check urns are off.

Put out sauces from plastic container, serviettes , plates and forks ready for serving hot food at conclusion of game.